

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, July 13, 2016

**PRELIMINARY:** These Minutes will be considered at the August 10, 2016 Commission meeting.

The Community Services Commission of the City of La Habra met at La Habra City Hall at 201 E. La Habra Boulevard, La Habra on Wednesday, July 13, 2016 at 6:30 PM.

**COMMISSIONERS PRESENT:** Brown, Casanas, Faith, Felix, Hughes, Praster, and Surich.

**COMMISSIONERS ABSENT:**

**OTHER OFFICIALS PRESENT:** Director of Community Services Sal Failla, Child Development Manager Catherine Villanueva.

**PLEDGE OF ALLEGIANCE:** Commissioner Hughes

**PUBLIC COMMENTS** There were no public comments.

### CONSENT CALENDAR

MOVED by Commissioner Brown, seconded by Commissioner Hughes, and CARRIED 7-0, TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF JUNE 8, 2016.

### CONSIDERATION ITEMS

#### A. HEAD START

The Commission reviewed the Child Development Manager's Monthly Status Report, the Head Start Cost Reimbursement Report, the Monthly Program Report, and the CACFP Report.

The Commission then took the following action;

MOVED by Commissioner Felix, seconded by Commissioner Casanas, and CARRIED 7 – 0, TO APPROVE THE JULY 2016 MONTHLY REPORT.

MOVED by Commissioner Faith, seconded by Commissioner Praster, and CARRIED 7–0, TO APPROVE THE REVISED ERSEA ELIGIBILITY PRIORITY POINTS OF JUNE 15, 2016.

## B. YOUTH COMMITTEE

The Youth Committee interviews were being held and it appeared 11 returning members would be joined an additional 11 new members for the 2016-17 year. The Commission discussed moving the recruitment of committee members to earlier in 2017 to try and have the new committee members in place before the end of the school year.

## C. SPECIAL EVENTS

The Commission reviewed the 4<sup>th</sup> of July Spectacular and the Summer Concerts that been presented to date. They made the following suggestions for staff to consider for the 2017 programs;

- Consolidate the 4<sup>th</sup> of July food vendors into one area.
- The 2017 show will require changes due to not being able to use the La Habra High School stadium. Consider having an admission charge for the event wherever the program is presented.
- Investigate the use of pole banners for the Summer Concerts presented at the Marketplace.
- Add “clip lights” to the booths used for the children’s activities for better visibility.
- Consider using bands with larger followings for 2017.

## **ADMINISTRATIVE MATTERS – Director Sal Failla**

- The Commission will participate in the Corn Festival Parade.
- Invited the Commission and their families to attend the National Night Out program on August 2<sup>nd</sup>.

## **DISCUSSION ANY COMMISSIONER MAY WISH TO PRESENT**

On a motion by Commissioner Faith, seconded by Commissioner Casanas, the Commission unanimously adjourned the meeting at 7:44 P.M. to Wednesday, August 10, 2016 at 6:30 PM.

The Commission meeting will be held at La Habra City Hall, 201 E. La Habra Blvd., La Habra, California.

Respectfully submitted,

Sal Failla, Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

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Tamara D. Mason, MMC, City Clerk