

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, January 13, 2016

**FINAL:** These Minutes were approved at the February 10, 2016 Commission meeting.

The Community Services Commission of the City of La Habra met at La Habra City Hall at 201 E. La Habra Boulevard, La Habra on Wednesday, January 13, 2016 at 6:30 PM.

**COMMISSIONERS PRESENT:** Badillo, Drake, Surich, Felix, and Musser

**COMMISSIONERS ABSENT:** Brown, Faith

**OTHER OFFICIALS PRESENT:** Director Sal Failla, Child Development Manager Catherine Villanueva, Economic Development Manager Michael Antwine, Housing Specialist Daisy Perez

**PLEDGE OF ALLEGIANCE:** Commissioner Musser

**PUBLIC COMMENTS** There were no public comments.

### CONSENT CALENDAR

MOVED by Commissioner Felix, seconded by Commissioner Drake, and CARRIED 5-0, TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF DECEMBER 9, 2015.

### CONSIDERATION ITEMS

#### A. HEAD START

The Commission reviewed the Child Development Managers Monthly Report, financial reports, and discussed the Community Assessment Update for 2016-17, and the DRDP Child Outcomes Report, Program Year, 2015-16. The Commission then took the following actions;

MOVED by Commissioner Drake, seconded by Commissioner MOVED by Commissioner Drake, seconded by Commissioner Musser, and CARRIED 5-0 TO APPROVE THE MONTHLY REPORT.

MOVED by Commissioner Musser, seconded by Commissioner Drake, and CARRIED 5-0 TO APPROVE THE HEAD START AND EARLY HEAD START PROGRAM GOALS FOR 2016-17 MONTHLY REPORT.

MOVED by Commissioner Musser, seconded by Commissioner Felix, and CARRIED 5-0 TO APPROVE THE COMMUNITY ASSESSMENT UPDATE FOR 2016-17.

MOVED by Commissioner Felix, seconded by Commissioner Badillo, and CARRIED 5-0 TO APPROVE THE DRDP CHILD OUTCOMES REPORT, PROGRAM YEAR 2015-16.

#### B. YOUTH COMMITTEE

The Youth Committee received a presentation from Councilmember Mike Blazey and he asked them about businesses, activities, and things they would like to see in La Habra. The youth will report back to the Commission about their interests.

#### C. SPECIAL EVENTS

The Commission discussed the Operation Santa program and complimented the staff on the presentation of the program, and the changes to the event that helped the flow of processing the families receiving gifts and food. The activities for the children in attendance and the Mariachi Divas were very well received by those attending.

#### D. CDBG

The Commissioners reviewed the previous 2015-16 CDBG Action Plan and then developed the 2016-17 CDBG Action Plan Priorities. A copy of the proposed priorities is attached to these minutes. The Commission then briefly discussed the proposed schedule for the 2016-17 CDBG program.

#### **ADMINISTRATIVE MATTERS – Director Sal Failla**

- Invited the Commission to attend the annual City Employees Banquet.
- Informed the Commission that the City Council would be considering Commission appointments at their January 19<sup>th</sup> meeting.
- Informed the Commission about the Montwood Park KaBOOM! project scheduled for April 16, 2016 and the Love La Habra event scheduled for April 30, 2016.
- Reviewed the correspondence included in the Commissioner's packets.

#### **DISCUSSION ANY COMMISSIONER MAY WISH TO PRESENT**

The Commission wished each other a Happy New Year. The Commission also reminded each other of Vanna Sharps Memorial service scheduled for 11am January 16<sup>th</sup> at the Westridge Golf Course.

On a motion by Commissioner Felix, seconded by Commissioner Badillo, the Commission unanimously adjourned the meeting at 8:48 P.M. to Wednesday, February 10, 2016 at 5:00 PM.

The Commission meeting will be held at La Habra City Hall, 201 E. La Habra Blvd., La Habra, California.

Respectfully submitted,

Sal Failla, Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

\_\_\_\_\_  
Tamara D. Mason, MMC, City Clerk