



SPRING FAMILY EGGSTRAVAGANZA

Saturday, April 20, 2019

-VENDOR FORM-

**Parks
Make
Life
Better!**

La Bonita Park: 1300 W. Whittier Blvd, La Habra, CA 90631

Vendor Fair: 8:00 a.m. to 12:00 p.m.

***VENDORS MUST BE SET-UP BY 7:00 A.M. FOR FIRE INSPECTION**

- Electricity will not be available at this event.
- All vendors **MUST** provide weights for all sides of canopies.
- All vendors must **RSVP** and receive approval prior to submitting payment and application.
- Please **RSVP** to: Marie Murillo at mariem147@yahoo.com
- Questions regarding the event? Contact Melissa Rivera (562) 383-4209 or mrivera@lahabracaca.gov

Mail payment and completed application to:

La Habra Community Center
Spring Family Eggstravaganza Vendor
101 W. La Habra Blvd.
La Habra, CA 90631

OR E-mail completed application to:

mrivera@lahabracaca.gov

Please choose one:

10 x 10 Space = \$70.00

10 x 20 Space = \$105.00

Business Name: _____

Contact Name: _____

Address: _____

Phone: _____ Secondary Phone: _____

E-Mail: _____

Booth Services/Product Description (All items you wish to sell/distribute **MUST** be listed):

METHOD OF PAYMENT: _____ CHECK ENCLOSED _____ CREDIT CARD: _____ VISA CARD _____ MASTERCARD
PAYABLE TO: City of La Habra

NAME ON CARD: _____

CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____ CVC # _____

Once submitted, no cancellations or refunds - no exceptions. The City of La Habra reserves the right to terminate vendors at their discretion. Event will take place rain or shine. No early break downs. No sharing booths. You are only allowed to display and sell items listed in your description. Vendors are required to bring their own display set-ups (canopy, tables, chairs, etc.) and extension cords. The undersigned does hereby release forever any event coordinators, servants, assigns, and property location, and its employees harmless of any and all liability resulting from damages, lost, stolen items and injuries. Participation is at your own risk.

Signature: _____

Date: _____

RELEASE AND WAIVER OF ALL LIABILITY
AND INDEMNITY AGREEMENT

For and in consideration of permitting X_____ to participate in the 2019 Spring Family Eggstravaganza sponsored by the City of La Habra's Department of Community Services, the Undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, property damage or wrongful death occurring to him/herself arising as a result of participation in said recreational program or any activities incidental thereto wherever or however the same may occur and for whatever period said program may continue, and the Undersigned does for him/herself, his/her heirs, executors, administrators and assigns hereby release, waive, discharge and relinquish any action or cause of action, which may hereafter arise for him/herself and for his/her estate, and agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assigns prosecute or present any claim for personal injury, property damage or wrongful death against the City of La Habra and its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees for any of said causes of action, whether the same shall arise by the negligence of any of said persons, or otherwise. IT IS THE INTENTION OF X_____ BY THIS INSTRUMENT, TO EXEMPT AND RELIEVE THE CITY OF LA HABRA AND THE RELATED PARTIES MENTIONED HEREIN, FROM ALL LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY THE NEGLIGENCE OF ANY PERSON OR ENTITY.

The Undersigned, for him/himself, his/her heirs, executors, administrators or assigns agrees that in the event any claim for personal injuries, property damage or wrongful death shall be prosecuted against the City of La Habra and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, he/she shall defend, indemnify and save harmless the same City of La Habra and the aforementioned related parties from any claim, cause of action, loss, liability, damage, lawsuit, cost or expense (including reasonable attorney's fees) by whomever or wherever made or presented for said personal injuries, property damage or wrongful death.

In case of accident or other emergency, the Undersigned hereby gives permission for the City of La Habra and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, to obtain emergency medical treatment. The Undersigned further agrees to pay any costs incurred as a result of such treatment. In addition, the Undersigned has been notified that participants involved in City-sponsored recreation programs are subject to being photographed or videotaped, and he/she hereby gives permission for the City of La Habra to use such photographs or videotapes to publicize and promote the City's recreation programs.

THE UNDERSIGNED ACKNOWLEDGES THAT HE/SHE HAS PERSONALLY READ, UNDERSTANDS, AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF ALL LIABILITY AND INDEMNITY AGREEMENT, IS FULLY AWARE OF THE POTENTIAL RISKS AND HAZARDS WHICH ARE INHERENT TO ENGAGING IN THE SPECIFIED RECREATIONAL PROGRAM OR ANY ACTIVITIES INCIDENTAL THERETO, INCLUDING BUT NOT LIMITED TO, ANY NEGLIGENT ACTS PERFORMED BY THE CITY OF LA HABRA AND/OR ITS OFFICERS, OFFICIALS, AGENTS, CONTRACTORS, VOLUNTEERS, BOARDS, DEPARTMENTS, SERVANTS OR EMPLOYEES, NEGLIGENTLY CREATED OR MAINTAINED DANGEROUS CONDITIONS OF PUBLIC PROPERTY, WEATHER CONDITIONS, EQUIPMENT, MACHINERY, PLAYING CONDITIONS, OTHER PARTICIPANTS, ON-SITE PHYSICAL PREMISES, STRUCTURES OR SUBSTANTIAL WORKS OF IMPROVEMENT. THE UNDERSIGNED VOLUNTARILY ASSUMES ALL RISKS OF LOSS, DAMAGE, OR INJURY ASSOCIATED WITH HIS/HER PARTICIPATION IN THE SPECIFIED RECREATIONAL PROGRAM OR ANY ACTIVITIES INCIDENTAL THERETO.

Representative Name

Company/Group Name

Signature

Date



City of La Habra Community Services – Recreation Division

101 W. La Habra Blvd., La Habra, CA 90631 (562) 383-4200

Dear Spring Family Eggstravaganza 2019 Vendor,

Thank you for participating in the Spring Family Eggstravaganza Event, at 1300 W. Whittier Blvd, in La Habra CA. The event will take place rain or shine. There will be no refunds or exceptions for vendor no shows.

Attached are the rules and regulations. *Please be sure to review all the required rules and regulations carefully and keep for your records.*

The following is the information for the event:

All vendors must provide their own set-up display (canopy, tables, chairs, canopy weights, fire extinguisher, etc.).

Please email Marie Murillo at mariem147@yahoo.com by Tuesday, April 16th at 1:00 p.m. to indicate what time you will arrive for set-up.

- Friday, April 19th: 4:00-5:30 p.m.

- There will be overnight security for the event area.

- Please keep all canopies and supplies low and weighed down in case of high wind.

- Saturday, April 20th: 6:00 a.m.-12:00 p.m.

- ABSOLUTELY No cars are allowed to be driven in the event area on this day

- All vendors must be set-up by 7:15 a.m.

Check-in with Marie Murillo, who will be wearing a lime green vest.

All vendors are asked to be set-up by 7:00 a.m. The event will be open to the public at 8:00 a.m.

Schedule of events:

7:15 a.m. All vendors must be set-up

7:30 a.m. Event site inspection with L.A. County Fire Inspector

8:00 a.m. Event Opens to the Public

8:45 a.m. Special Needs & Senior (60+) Hunts

9:15 a.m. 0-2 & 3-4 yrs Hunts

9:30 a.m. Helicopter Drop

9:35 a.m. 5-6 yrs Hunts

9:50 a.m. 7-8 yrs Hunts

10:05 a.m. 9-10 yrs & 11-12 yrs Hunts

10:20 a.m. Teens & Adults Hunts

12:00 p.m. Event ends

We look forward to seeing you at the Spring Family Eggstravaganza!

Marie Murillo
Vendor Site Coordinator
(562) 448-4732
mariem147@yahoo.com

Melissa Rivera
City of La Habra
(562) 383-4209
mrivera@lahabracal.gov

**Parks
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Life
Better!**



GENERAL VENDOR RULES & REGULATIONS

CANCELLATIONS

THERE ARE NO REFUNDS FOR CANCELLATIONS. NO EXCEPTIONS!

OPERATING HOURS

Vendors must be ready and open for business during the hours of the event Saturday, April 20, 2019 - 8:00 A.M. TO 12:00 P.M.

BOOTH SPACES/SETUP/TEARDOWN

Set-up is 4:00 p.m. to 5:30 p.m. on Friday, April 19th or beginning at 6:00 a.m. on the day of the event. All booths **MUST** be set-up by 7:15 a.m. on Saturday.

No booths may be removed from the Spring Family Eggstravaganza site until after the closing hour of 12:00 p.m. on Saturday. Vendors who sell out prior to the event closing will be required to wait until the end of the event to tear down. Any vendors that break down early will not be asked to participate in future city events. All booths and displays must be completely removed from the event area on Saturday by 2:00 p.m. **VENDORS ARE NOT TO EXCEED THEIR BOOTH SPACE DIMENSIONS (10ft x 10ft)**

BOOTH

All spaces will be located **OUTSIDE** in La Bonita Park (1300 W. Whittier Blvd., La Habra). All booths must have a professional appearance. All vendors must provide their own equipment: tables, chairs, canopies, individual trash cans as needed, fire extinguisher, etc. **Canopies must be secured/ anchored with sand bags/concrete blocks/canopy weights or something similar. All 4 sides must be secured.** Tying up to another canopy will not be allowed. **It is required by the City Fire Department; therefore each booth MUST have a 2A10BC Fire Extinguisher. Please make sure it is valid and not expired.**

VENDOR MERCHANDISE

Vendors are only allowed to sell and display the items that were originally listed on their application. If there is a change or item you'd like to add please email mariem147@yahoo.com ASAP for an approval. We must have a list of all items to be sold, no exceptions!

ELECTRICITY

Electricity will not be available at this event. No generators allowed.

VEHICLES

NO VEHICLES ALLOWED ON THE PREMISES ON SATURDAY, NO EXCEPTIONS! It is strongly recommended to set up on Friday.

SUB-LEASE OF SPACE

All vendors spaces are pre-assigned and will not be changed the day of the event! Vendors cannot sub-lease or apportion the whole or any part of their assigned space without prior written permission from the event. In such situations the vendor must go through the same approval process.

WEATHER/UNFORESEEN CIRCUMSTANCES

The Spring Family Eggstravaganza will take place regardless of weather conditions. There are **NO** refunds for weather or otherwise. Vendors must be prepared for inclement weather and any other unforeseen circumstances. Event will take place rain or shine.

SECURITY

The City will provide overnight security, Friday, April 19th 6 P.M. to 6 A.M. on Saturday, April 20th. However, the event is not responsible for the security of individual vendor booths and products. Vendors are responsible to secure their own booths, supplies and equipment at night.